



~~ORIGINAL~~
UNITED STATES MARINE CORPS
MARINE CORPS RECRUITING COMMAND
3280 RUSSELL ROAD
QUANTICO VA 22134-5103

3000
G-3
15 OCT 03

COMMANDING GENERAL'S POLICY LETTER 5-03

From: Commanding General
To: Distribution List

Subj: MARINE CORPS RECRUITING COMMAND (MCRC) WAIVER POLICY FOR OFFICER
ACCESSIONS AND PROGRAMS

Ref: (a) MCO P1100.72B MPPM ENLPROC
(b) MCO P1100.73B MPPM OFFPROC

Encl: (1) MCRC Officer Waiver Matrix

1. Purpose. To modify policy established in MCRC Policy letter dtd May 1 2002 concerning the processing and granting of waivers for officer accessions.

2. Background. Reference (a) contains policy for all enlisted accessions into the Marine Corps. Chapter 3, Sect 2, Part H, Moral Aptitude, provides amplifying instructions for the determination and categorization of typical offenses. It shall be used to maintain consistency within the Marine Corps for categorization of civilian offenses in regard to waivers. Reference (b) contains officer criteria policy for all officer accessions into the Marine Corps.

3. Information. It is the Commanding General's intent to have a clear and strictly enforced waiver policy.

a. Granting Authority. Reference (b) and enclosure (1) will be used to determine what waivers can be granted, who has granting authority, and what conditions must be met.

b. Waiver Request. Waivers will be submitted using the respective Recruiting Region's Standard Operating Procedures (SOP). It is the intent that officer and enlisted waivers have a consistent format and be routed in a similar manner. Endorsements by District Commanding Officers and Region Commanding Generals will include a recommended disposition and signature.

c. Exception to Marine Corps Policy

(1) Recruiting Station Commanding Officers **must personally interview** all applicants requiring an Exception to Policy waiver. Endorsements will include the statement: "The Commanding Officer has personally interviewed this applicant."

(2) District CO's **must personally review** the waiver request, and if recommending approval, endorse and forward to the respective Region CG.

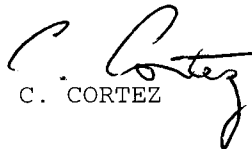
(3) The Region CG will review the request and if recommending approval, endorse and forward to the CG MCRC for consideration. In the absence of the Region CG, the Region Chief of Staff is authorized to perform this function.

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(4) The CG MCRC will personally review and make final determination on all Exception to Policy waivers and Bureau of Medicine (BUMED) waivers that BUMED does not recommend for approval. The CG MCRC may delegate all or portions of this authority to the MCRC Chief of Staff.

4. Cancellation. This policy letter supercedes reference (b). This policy letter will be cancelled upon revision to reference (b).

5. MCRC Point of Contact (POC). The MCRC POC is Lieutenant Colonel R. F. Wendel, at commercial (703) 784-9437/38 or DSN 278-9437.


C. CORTEZ

DISTRIBUTION: A

MCRC Officer Waiver Matrix

Waiver	Short Description	Full Description	Conditions	CO MCD	CG ERR/WR	MCRC
Traffic	Traffic	5 or more violations, or one offense whose fine totals more than \$250, or total fines of all offenses totaling more than \$500. (This is from the enlisted MPPM but still applies).	Offenses can not be alcohol related.	Yes		
Minor Non-Traffic Offense	One or Two Offenses	<u>One or Two Offenses.</u> Convicted of, plead guilty to, plead no-contest to, or plead Nolo Contendere to any civilian offense that is not traffic related and is classified as <u>less than a misdemeanor offense</u> . (Foreign or domestic).	No convictions or findings of guilty of an offense for which the maximum penalty under the federal, state, or local law is death or confinement exceeding one (1) year. All available documentation (court docs, police records, etc...) must be submitted.	Yes		
	Three or More Offenses	<u>Three or more Offenses.</u> Same rules apply as above.	Same rules apply as above		Yes	
Misdemeanor Offense	Misdemeanor Offense	Convicted of, plead guilty to, plead no-contest to or plead Nolo Contendere to any civilian misdemeanor offense that is not traffic related (foreign or domestic).			Yes	
Any offense not covered above	Juvenile or adult felony charges	Convicted of, plead guilty to, plead no-contest to or plead Nolo Contendere to any Juvenile or adult felony offense.				Exception to Policy
DUI/DWI	One DUI	Convicted of, plead guilty to, plead no-contest to or plead Nolo Contendere to one DUI in which more than one year has passed between the offense and the contract date.	One year from offense to contract date.	Yes		
	Two or More DUI's	Convicted of, plead guilty to, plead no-contest to or plead Nolo Contendere to two or more DUI's or less than one year has passed since the offense.			Yes	
Age	Ground	Ground: 28 years or greater, but less than 30 years at date of commissioning	Must be in outstanding physical condition. Prior active duty service (any service) is a plus factor. Submit a report of applicant's recent history.		Yes	
	Air	Air: 27 1/2 years or greater, but less than 29 years at date of commissioning.	SNA/SNFO waiver must be approved by Deputy Commandant for Aviation			Yes
	Law	Law: >28 but <33 at date of commissioning.	OCC Law only may be waived to 33; PLC (Law) may only be waived to less than 30 years age.		Yes	
	Age	Age greater than than those listed above.	34 is the maximum commissioning age by law. SNA/SNFO exception to policy must be approved by Deputy Commandant for Aviation			Exception to Policy
Dependents	Dependents	Married with one or more child under the age of 18.		Yes		

Waiver		Short Description	Full Description		Conditions	CO MCD	CG ERRR/R	MCRC
Single Parent with Dependents	Single Parent, Dependent	Single parent, whether they have custody or not.	Single parents must have childcare plan established in writing, and signed by care givers. Legal documents required if they do not have custody.		Yes			
Test Score	ASVAB	AFQT less than 74	Must have taken ASVAB at least twice					Exception to Policy
	ASTB	ASTB, one point in only one of the two sections	Must be approved by Deputy Commandant for Aviation					Yes
Tattoo, Body Piercing, branding, etc...	Any alterations to the body	Any tattoos, body piercing, body sculpturing, marking or branding or altering of the flesh for artistic, ritualistic or religious means.	Officer tattoo, body piercing, sculpturing, marking or branding will be within current MC regulations. Evaluation and waiver policy is the same for enlisted and officer. See current MCRC tattoo policy for instructions in processing applicants with body markings.					
Drugs	Ten time or less Marijuana	Ten times or less Marijuana use.	Must have been more than 12 months since last use and contract date.	Yes				
	More Than Ten Times Marijuana	More than ten times Marijuana use or use of Marijuana within last 12 months			Yes			Exception to Policy
	Any other use of non-prescribed or illegal drugs	Any drug use other than described above.						
OCS Drop (Reenrollments)	OCS NPQ	NPQ at USMC OCS		Yes				
	OCS Drop	Was accepted for any service OCS but did not complete. Either from failure to ship, failure to graduate, or failure to complete the terms of their contract.	Regardless of service of program. This does not include those who were not selected on a selection board, which are reapplications and do not require a waiver.		Yes			
ROTC Drop	ROTC Drop	Withdrawal or dismissal from any service ROTC program to which they had a contractual obligation.	Does not include college program students		Yes			
Service Academy Drop	Service Academy Drop	Withdrawal or dismissal from any service academy.	Regardless of time spent there.		Yes			
Reenlistment Code	Reenlistment Code	Any code other than a RE-1A or the other services equivalent.			Yes			
Ht/Wt/BF	Ht/Wt/BF	Any Ht/Wt/BF out of USMC standards	Aviators will have to be approved by Deputy Commandant for Aviation					Exception to Policy
NPQ	NPQ	BUMED does not recommend a waiver	Special circumstances only					Exception to Policy